

[Search Jobs](#)
[My Account](#)
[Info Center](#)

[SIGN IN OR CREATE AN ACCOUNT](#)

skip over navigation



[Search Jobs](#)

[Keyword Tips](#) ?

What: (keywords)

Where: (U.S. city, state or zip code)

[Browse Jobs >](#)

[Advanced Search >](#)

[International Search >](#)

[< Back to Results](#)

**OVERVIEW**

[DUTIES](#)

[QUALIFICATIONS & EVALUATIONS](#)

[BENEFITS & OTHER INFO](#)

[HOW TO APPLY](#)



**Job Title:** Conductor

**Department:** Department Of The Navy

**Agency:** Naval Facilities Engineering Command

**Job Announcement Number:** NE15736-09-540338LD123572

**SALARY RANGE:**

\$21.96 - \$25.61 /hour

**OPEN PERIOD:**

Friday, September 23, 2011 to Friday, September 30, 2011

**SERIES & GRADE:**

WG-5736-09

**POSITION INFORMATION:**

Full TimeÂ Career/Career Conditional

**PROMOTION POTENTIAL:**

09

**DUTY LOCATIONS:**

01 vacancies - Nvl Fac Eng Cmd  
Midwest Public Works Dept. Crane

**WHO MAY BE CONSIDERED:**

Career or Career Conditional  
employees of NAVFAC Worldwide

**JOB SUMMARY:**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. Department of the Navy provides competitive salaries, comprehensive benefits, and extensive professional development and training. From pipefitters to accountants, scientists to engineers, doctors to nurses-the careers and opportunities to make a difference are endless. Civilian careers-where purpose and patriotism unite!

This job is located in the Railroad Maintenance and Operations Branch, Transportation Division, Public Work Department. Functions of the Branch include operating, scheduling, dispatching, controlling, regulating, and keeping records in respect to Depot rail facilities.

**KEY REQUIREMENTS:**

- You must be a US Citizen.
- Must be registered for Selective Service, see Legal & Regulatory Guidance.
- This position is a Drug Testing Designated Position (TDP).
- You must obtain and maintain a security clearance.
- This position requires a physical.

**Duties**

[Back to top](#) ▲

**Additional Duty Location Info:**

01 vacancies - Nvl Fac Eng Cmd Midwest Public Works Dept. Crane

- Direct train crew in the operation of freight trains
- Directs moving and shifting of cars and receiving and delivery of cars at mainline junction points.
- Assists in or directs the work of replacing derailed cars.

Go to section of this Job:

[Apply Online](#) ▶

[Print Preview](#) ▶

[Save Job](#) ▶

[Share Job](#) ▶

**Agency Information:**

Navy HRSC Northeast  
700 Robbins Avenue  
Philadelphia, PA 19111

**Questions about this job:**

DON Employment Info Center EIC  
Phone: (800)378-4559  
TDD: (858)577-5723  
Email: DONEIC@NAVY.MIL

**Job Announcement Number:**

NE15736-09-540338LD123572

**Control Number:** 2403554

- Oversee the movement of fragile or hazardous cargo.
- Conducts train during bad weather, poor visibility, or night time operation.

## Qualifications and Evaluations

[Back to top](#) ▲

### QUALIFICATIONS REQUIRED:

In order to qualify for this position, your resume must provide sufficient experience and/or education, knowledge, skills and abilities, to perform the duties of the specific position for which you are being considered. Your resume is the key means we have for evaluating your skills, knowledge, and abilities, as they relate to this position. Therefore, we encourage you to submit a thorough resume that directly relates to this position.

Applicants will be rated in accordance with the OPM Qualification Standard Handbook X-118C. Additional qualification information can be found from the following Office of Personnel Management web site: <http://www.opm.gov/qualifications/x118c/index.asp>.

Although a specific length of time and experience is not required for most trade and labor occupations, you must show through experience and training that you possess the quality level of knowledge and skill necessary to perform the duties of the position at the level for which you are applying. Qualification requirements emphasis is on the quality of experience, not necessarily the length of time.

**Your qualifications will be evaluated on the basis of your level of knowledge, skills, abilities and/or competencies in the following areas:**

- **This job has a screen-out element which will be used to determine minimum eligibility for this job. The Screen-out Element for this position is:** Ability to do the work of a Conductor without more than normal supervision.

In addition to the screen-out element you will be evaluated on the following Job Elements through your resume and responses to the on-line assessment questionnaire:

- 1) Direct train crew in the operation of freight trains. 2) Direct moving and shifting of cars and receiving and delivery of cars at mainline junction points 4) Plan best sequence of arranging, picking up, and setting out cars, in order to accomplish work with the least number of moves 5) Over see the movement of fragile or hazardous cargo. 6) Conduct train during bad weather, poor visibility, or night time operation
- A valid license is required for this position.

**PART-TIME OR UNPAID EXPERIENCE:** Credit will be given for appropriate unpaid and or part-time work. You must clearly identify the duties and responsibilities in each position held and the total number of hours per week.

As part of the application process, you must complete and submit an occupational questionnaire. To preview this questionnaire and determine if your experience matches the skills required for this position, click the following link: [View Assessment Questions](#).

Please follow all instructions carefully. Errors or omissions may affect your rating and/or appointment eligibility.

A security clearance is a requirement of this position. Failure to

obtain and maintain the required level of clearance may result in the withdrawal of a position offer or removal. If you possess a security clearance, please indicate the level and termination date in your resume.

In accordance with Executive Order 12564, applicants selected are required to submit to a drug test and receive a negative drug test result prior to appointment. In addition, this position is a drug-testing designated position (TDP) subject to random testing for illegal drug use.

#### HOW YOU WILL BE EVALUATED:

When the application process is complete, your application will be reviewed to determine if you meet the hiring eligibility and qualification requirements listed in this announcement. You will be rated based on the information provided in your resume and responses to the questionnaire, along with your supporting documentation to determine your level of knowledge, skill and ability related to the job requirements.

If, after reviewing your resume and supporting documentation, a determination is made that you inflated your qualifications and/or experience your score may be adjusted to more accurately reflect your abilities or you may be found ineligible/not qualified.

#### Benefits and Other Info

[Back to top](#) ▲

#### BENEFITS:

Department of the Navy offers a [comprehensive benefits package](#) that includes, in part, paid vacation, sick leave, holidays and a 401K-type retirement plan.

#### OTHER INFORMATION:

This Position is subject to Department of Defense Priority Placement Program.

This announcement may be used to fill additional vacancies.

Relocation expenses may or may not be authorized.

Selectee is required to participate in the Department of Defense direct deposit of pay program.

A tentative offer of employment will be rescinded if the selectee fails to meet the pre-employment requirements, including failure to report to any of the scheduled appointments.

#### How To Apply

[Back to top](#) ▲

#### HOW TO APPLY:

To begin the process, click the **Apply Online** button to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the **Submit My Answers** button at the end of the process.

**Note:** To check the status of your application or return to a previous or incomplete application, log into your USAJOBS account, select **Application Status**, and click on the **More Information** link under the application status for this position.

Do not email or send hard copy resumes/applications to the Contact Information or Agency Information listed in this vacancy

announcement. All resumes/applications received at the addresses listed in the Contact Information or Agency Information will be destroyed and will not be considered for this vacancy announcement.

If you cannot apply online:

1. Click the following link to view and print the Occupational Questionnaire: [View Occupational Questionnaire](#)
2. OPM Form 1203-FX must be provided to show your responses to the Occupational Questionnaire. Click here for the OPM Form 1203-FX: [http://www.opm.gov/forms/pdf\\_fill/OPM1203fx.pdf](http://www.opm.gov/forms/pdf_fill/OPM1203fx.pdf) and
3. Fax all required documents to 1-478-757-3144. Your OPM Form 1203-FX will be the cover page for your fax transmission.

**PLEASE NOTE:** The numbering on the OPM Form 1203-FX will not match the Occupational Questionnaire. Section 25 of the Occupational Questionnaire restarts with number one, so when entering your responses please continue regardless of number sequence. This issue has been identified and will be resolved as soon as possible. Applicants are responsible for ensuring their responses are transferred accurately.

**\*\* It is the applicant's responsibility to verify that information and documents entered, uploaded, or faxed is received, legible and accurate. HR will not modify answers/documents submitted by an applicant. \*\***

#### **REQUIRED DOCUMENTS:**

**The following documents are required for a complete application package (resume, assessment questionnaire and required documents listed below. Copies are sufficient):**

- Resume showing relevant experience (cover letter optional).
- Completed assessment questionnaire (part of the online application).
- SF-50, Notification of Personnel Action (for current or former Federal employees). DOD employees can access their SF-50 at: [My Biz](#)
- ICTAP documentation (Copy of the RIF separation notice and SF-50, if applicable. For additional information, click here: [ICTAP Information](#)).
- Veterans' Preference: If you are claiming veteran's preference, you MUST submit the appropriate documentation. Failure to do so WILL result in the loss of veteran's preference, and may impact your placement on the certificate. For more veterans' information click here: [Veterans' Preference Information](#)).
- DD-214 (preferable member 4 copy) or Statement of Service if claiming VEOA or VRA.
- Military Sponsor's PCS Orders (if claiming military spouse/overseas family member preference)
- Transcripts or Unofficial Transcripts (if qualifying based on education or a combination of education and experience). If selected, an official/sealed transcript will be required prior to appointment.
- Documentation supporting eligibility for non-competitive appointment (severely disabled, eligible veterans, etc.)
- To view required supporting documentation for the hiring authorities listed in this announcement click on this link: [Common Hiring Authorities](#), scroll half-way down page and under the "Guidance" section, select the hiring category you are claiming.

Failure to submit a complete application package (resume, assessment questionnaire, and all supporting documents) by 11:59 pm Eastern Standard Time (EST) on Friday, September 30, 2011, may result in an ineligible rating and loss of consideration. Please

follow all instructions carefully as missing application information will not be requested.

After you upload your documents using **Application Manager**, please wait one hour to ensure they have cleared the virus scan. You can verify that your uploaded documents are attached to your application by checking the **Details tab** of your **Application Manager** account <https://applicationmanager.gov> for this vacancy announcement. Your documents will display under the **Details tab** in the Document area.

To fax supporting documents you are unable to upload, click here for the required cover page:

<https://staffing.opm.gov/pdf/usascover.pdf>. This Vacancy ID is 540338. Fax your documents to 1-478-757-3144.

#### AGENCY CONTACT INFO:

DON Employment Info Center EIC Phone: (800)378-4559 TDD: (858)577-5723 Email: DONEIC@NAVY.MIL	Agency Information: Navy HRSC Northeast 700 Robbins Avenue Philadelphia, PA 19111
---	--

#### WHAT TO EXPECT NEXT:

Once the online questionnaire is received you will receive an acknowledgement email that your submission was successful. Best qualified applicants will be referred to the hiring manager. If your name is referred to the hiring official, you may be contacted directly by that office for a possible interview.

Stay informed of changes to your application status by signing up for automatic email alerts at

<https://my.usajobs.gov/Account/NotificationSettings.aspx>.

[Back to top](#) ▲

[< Back to Results](#)

[EEO Policy Statement](#) | [Reasonable Accommodation Policy Statement](#) | [Veterans Information](#) | [Legal and Regulatory Guidance](#)

[Site Map](#) [Contact Us](#) [Help/FAQs](#) [Employers](#) [Privacy Act and Public Burden Information](#) [FOIA](#) [About Us](#) [USA.gov](#)

This is a United States Office of Personnel Management website.

USAJOBS is the Federal Government's official one-stop source for Federal jobs and employment information.